

Director Reminders
WTSBOA Solo & Ensemble Festival Saturday, April 5, 2025
Elmore Park Middle School 6330 Althorne Rd, Bartlett, TN

- **Directors need to sign in at the registration table, in the library, at least 15 minutes prior to your scheduled performance time. Students will not be allowed to perform until their director signs in. Directors must be on site while their students are on campus.**

- **Please bring a box labeled with your school's name for your judges' sheets and place it on a table in the library.** If you teach at more than one school, you can label multiple schools on the same box.

- **Only directors and their performing students are allowed in the building. Parents, guardians, and all others accompanying the performers will need to wait outside the building. Students should leave immediately following their performance.**

- *Please encourage students to carpool - **parking will be limited.*** Only the front school entrance will be available for use at this event. All other entrances will be secured and unavailable for use.

- Students must have a copy of the current TBA judge's adjudication form and copy of their music, with measures numbered, for the judge. **Please be sure that your school name is on each judge's form to help with the sorting process.**

- **Students must have a copy of his/her music for the judge. Copy machines will not be available at Elmore Park.**

- Woodwind, brass, and percussion will warm-up in the gym.

- **Percussion** will have 3 rooms located in the school. These rooms will be down the hall to the left as you enter the building. The large percussion room will have a concert snare drum, bells, xylophone, bass drum, 4 timpani, marimba, and chimes. The other two percussion rooms will have a concert snare drum, xylophone, and orchestra bells only. Remember that you must bring your own sticks, mallets, percussion accessories, and other percussion equipment needed for your percussion ensembles. Directors are responsible for lining students up outside of the judges' rooms, distributing students among the judges, and monitoring student behavior during your assigned time block.

- **Woodwinds** will have 9 rooms located in the school. These rooms will be down the hall to right as you enter the building. We will have instrument signs posted in the hallways and by the doors. Directors are responsible for lining students up outside of the judges' rooms, distributing students among the judges, and monitoring student behavior while they are on campus.
- **Brass** will have 8 rooms located in the school. These rooms will be down the hall to the left as you enter the building. We will have instrument signs posted in the hallways and by the doors. The large brass ensemble/brass overflow room will also have the one digital piano with amplifier for events that require a digital piano. Directors are responsible for lining students up outside of the judges' rooms, distributing students among the judges, and monitoring student behavior while they are on campus.
- Hospitality will be in the library, to the left as you enter the building, and will be available to all directors only. Please understand lunch is only provided for the judges, chairs, and board.
- Directors may pick up score sheets / medals in the library at the end of your performance time block. Please allow 30-45 minutes minimum after the final person performs to pick up sheets and medals. ***Please check carefully before leaving Elmore Park Middle School that you have all judges' sheets for students who performed on Saturday. Make sure you have the correct medal for each performer and correct number of medals for each ensemble. WTSBOA cannot issue extra medals to each school, so please take care of business before you leave.***
- *Smoking and alcoholic beverages are prohibited on all Bartlett City Schools property. All Elmore Park MS rules apply and as always, safety comes first.*